



HELP... AT HOME

EMPLOYMENT APPLICATION PACKET

Thank you for your interest in **AT YOUR SERVICE HOME CARE (AYS)**. We are always looking for competent caregivers! All candidates must have at least one year of caregiving experience, and need to provide AYS with the following documents:

1. Employment application
2. Valid Driver's License (or alternative form of valid ID)
3. Clean DMV record
4. Social Security Card (or proof of authorization to work in the US)
5. Current Auto Insurance policy
6. Current CPR certification *
7. Proof of negative test results for TB within the last one year *
8. Any other certifications you may have achieved
9. Copy of State-level Department of Justice fingerprint check (if available), or \$45 fee to cover criminal background check. This fee will be reimbursed to you upon successful completion of 3 months employment with AYS at a minimum of 20 hours/week.

All qualified applicants will receive consideration and will be treated throughout their employment without regard to race, color, religion, sex, national origin, age, disability, or any other protected class status under applicable law.

All applicants are required to disclose any history of criminal convictions on their employment application. In addition, all applicants are screened through a Sonoma County background criminal check. Potential providers will be excluded from employment for the following reasons:

- Failure to disclose a previous criminal conviction on their application.
- Conviction or plea "no contest" to any of the following Penal Code sections:
Penal Code Section 197, 192(a), 203, 205, 207, 209, 210, 210.5, 211, 220, 222, 243.4, 245, 261, 262, 264.1, 265, 266, 266(a-k), 267, 273a, 273d, 273.5, 285, 286(c,d,f,g), 288, 288a(c,d,f,g), 288.5, 289, 289.5, 368, 451, 459, 470, 475, 484, 484(b), 484(d-j), 487, 488, 496, 503, 518, and 666.
- Any additional violent felonies or criminal violations that AYS determines to represent a threat to the health, safety, or personal rights of clients.
- Violation of Elder/Dependent or Child Abuse Criminal Laws or the demonstration of a pattern of suspected or substantiated Elder, Dependent, or Child Abuse

*AYS offers regular CPR certification for a nominal fee, and can assist you with the arrangements for TB testing if necessary. Please note that you are responsible for these expenses. Our goal is to have the best caregivers and we are hoping you are one of them!

Thank you for your cooperation.